

January 25, 2021

Dear Students,

Guidelines for 2021 First Semester Classes under the COVID-19 Situation

COVID-19 Task Force, University of Yamanashi

For the safety and health for both students and faculty members, the 2021 first semester classes will be conducted as follows in principle:

I. Practice “New Normal”

1. Basic virus-prevention measures:

- (1) Keep a social distance of 2 meters (at least 1 meter).
- (2) Avoid face-to-face conversation as much as possible.
- (3) Wear a mask whenever you go out. Be careful about heat stroke in the summer.
- (4) Wash your hands and face immediately when you get home.
- (5) Change clothes and take a shower without delay when came back from a crowded place.
- (6) Wash your hands with soap at least 30 seconds. Hand sanitizer is also effective.
- (7) Be extra-careful when meeting with elderly people or people with health issues.

2. Every-day virus-prevention measures:

- (1) Wash hands frequently, use hand sanitizer, and practice cough etiquette in front of someone.
- (2) Frequent ventilation (keep room temperature below 28 ° C in the summer).
- (3) Keep social distancing.
- (4) Avoid "3 Cs" (Closed space, Crowded place and Close contact)
- (5) Keep healthy habits such as regular exercises, proper diet, and non-smoking.
- (6) Take your body temperature every day (less than 37.0 degrees is considered relatively normal). If you have a fever or any symptoms of cold, stay at home.

3. Infection prevention measures when go out:

- (1) Avoid areas where the infection spreads.
- (2) Make a note of your contact: when, where and who you meet just in case. Use COCOA: contact confirmation application.
- (3) Be aware of the COVID-19 situation in your area.

4. Others

- (1) Act appropriately as a student of University of Yamanashi equipped with accurate information. Check the university website, CNS, TV, newspapers, SNS, and other sources

frequently to update the information. Pay close attention to fake news.

II. Basic Policy for 2021 Class Implementation

1. The classes will start from April 13.
2. Most classes are conducted online, except lab activities, practical training, and physical activities. If it is deemed appropriate, face-to-face lessons may be held with the limited number of students.
3. If the COVID-19 situation worsens, all classes will be conducted online in principle.

III. Policies for Attending Classes

1. Do not come to the university campus if you feel sick. The highest priority is ensuring the health and safety of people including yourself, other students, and teaching personnel. The absence due to COVID-19 is treated as having attended like the case of influenza.
2. In order to overcome the unprecedented situation, we expect your cooperation even for the online classes. It is all up to your contribution to maintain the quality of the university as the pillar of knowledge.
3. Study hard to achieve the goal mentioned in the syllabus. Do assignments seriously assigned by your teaching personnel.
4. Never cheat in the class. We strictly deal with cheating.
5. The number of students in classroom will be limited until the termination of pandemic is declared. Follow university instructions when using the classroom.
6. Starting from April 8 (the end of the first semester registration period), the teaching personnel in charge of the class will give you the instruction about the class policy. Pay attention to the CNS messages.
7. Students who cannot take online classes at home, can use the on-campus Wi-Fi or the 24-hour computer room. Bare in mind that being in the classroom has a high risk of infection. Please practice the “new normal” way of life.
8. Taking online classes via on-campus Wi-Fi connection, you can use the classroom appointed initially for the classes. (the classroom may not be available sometimes for some reasons). In the classroom, keep enough distance from other students around you. Use the authorized seat only.
9. The number of classes may be reduced, to 15 or less, depending on the progress of the classes.
10. Be careful about copyright. Never record lecture videos or share them with other students or anybody on the Internet.
11. Some courses cannot be implemented either on-site nor online due to some circumstances. In these cases, the teaching personnel of the class may assign you

something else such as essays or research subjects during summer recess or other holidays.

IV. Conducting Lab Activities, Practical Training, and Physical Activities

1. Be creative and innovative even on campus to deal with the difficult circumstances due to COVID-19 situation. Practice “New Normal” and the infection prevention measures thoroughly. With the utmost care, act accordingly as a responsible member of the university giving top priority to the life and safety of not only yourself but other students, teaching personnel and anyone around you.
2. Due to the current situation, it may not be possible to gather in one place to conduct experiments or other classes. In this case, please seek instructions from your teaching personnel the measures to be taken.

V. Others

1. Mind that this policy is just a rule in general. The classes may be conducted without following this policy if the content, format, or method of instruction does not fit into this. In such cases, the teaching personnel in charge will be responsible for ensuring the health and safety of the students and faculty with implementing thorough hygiene measures to prevent the spread of infection during the classes.
2. The policies above are subject to change according to COVID-19 situation.